

Autumn term 1 | 06 September, 2024



# WELCOME BACK TO SCHOOL

## HEADTEACHER'S WELCOME

Welcome back Cranbrook Family. I hope you had a great break!

This new academic year has started with an abundance of positivity and excitement. It is a joy to see all the happy, nervous, excited and curious children arriving and we can't wait to help them thrive at our school.

The summer saw a mixed bag of highlights and concerns. In challenging times and happy ones I would like our Cranbrook family of children, parents, carers and staff to know that we are always here to support each other in any way we can. Please feel free to reach out to any of us anytime.

Please see the changes to Redbridge's Attendance policy. There are a number of changes that can affect you if your child is absent.

Have a great Term!

Cassim

## TERM DATES

- ✓ **Autumn Term:**  
Monday 2nd Sept - Friday 20th December, 2024  
**Half Term: Mon: 28/10/2024 - Fri: 01/11/2024**
  - ✓ **Spring Term:**  
Monday 6th January - Friday 4th April, 2025  
**Half Term: Mon: 17/02/2025 - Fri: 21/02/2025**
  - ✓ **Summer Term:**  
Monday 6th January - Friday 4th April, 2025  
**Half Term: Mon: 17/02/2025 - Fri: 21/02/2025**
- Bank Holidays:**  
Monday 5th May & Monday 26th May, 2025

## YEAR GROUP WORKSHOPS FOR PARENTS

In the Main hall-9am-9.30am

- Year 6 - Tuesday 24th September
- Year 5 - Wednesday 25th September
- Year 4 - Thursday 26th September
- Year 3 - Tuesday 1st October
- Year 2 - Wednesday 2nd October
- Year 1 - Thursday 3rd October
- Reception - Friday 4th October



## SCHOOL TIMES

- School starts at 8.45am. Children have start of day activities from 8.45am so please do bring them in as soon as gates open.
- School finishes at 3pm for Reception to year 3 and 3.15pm for years 4 to 6.

Absences must be reported to the school office by phone (0208 518 2562) or email:

[absence@cranbrookprimary.redbridge.sch.uk](mailto:absence@cranbrookprimary.redbridge.sch.uk)



## SCHOOL VISION



We aim to nurture our children to be well-balanced, confident communicators, independent, resilient and responsible citizens with good basic and life skills.

**EQUITY FOR ALL**

## After-school Clubs

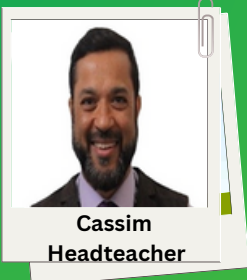
Details on our After-school activities will be sent out on Monday.



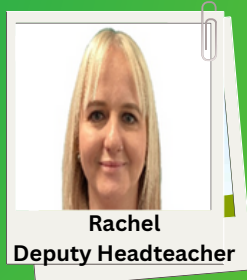
**EQUALITY RESPECT RESILIENCE KINDNESS**



## OUR SLT TEAM



**Cassim**  
Headteacher



**Rachel**  
Deputy Headteacher

## ASSISTANT HEADTEACHERS



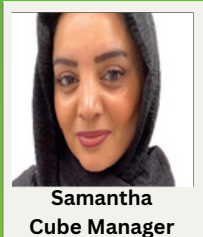
**Kim**



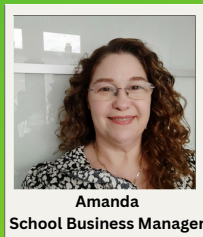
**Abdul**



**Kelly**



**Samantha**  
Cube Manager



**Amanda**  
School Business Manager



## PPA Curriculum @ Cranbrook

We are excited to announce that we have introduced a new strand to our PPA curriculum – Outdoor Learning! We will be sending further details about what the Outdoor Learning curriculum includes and what children will need to be prepared for these sessions in the near future.

We would like to introduce the PPA staff who will be working with your children this year:

Our Music Teacher (KS1 & 2) is Danielle.  
Our French Teacher (KS2 only) is Marissa.  
Our Outdoor Learning Practitioner (KS1 & 2) is Jarmila .

Our Sports Coach (KS1 & 2) is Champa.  
Our Drama Teacher (KS1 only) is Zeba.  
In Nursery and Reception, Zeba and Safiyah will be leading learning sessions with your children.

## SEND – What's New

We are excited to introduce our new SENDCO, **Shipa**, who has recently joined our Inclusion Team at Cranbrook Primary. Shipa brings a wealth of experience and will be a great addition to our team.

As a well-established school and a leader in inclusion across the borough, it is crucial that our team continues to grow with skilled professionals to meet increasing demands.

Shipa will be working closely with Abdul, our Inclusion leader, to maintain and enhance our provisions for children with SEND.

We have also brought on additional support staff to further support the growing needs of our school community.

We will be running a SEND workshop and introducing SEND coffee mornings soon so please look out for information regarding these.



## ATTENDANCE UPDATES

The Department for Education (DfE) has introduced new guidance for managing attendance, including a national framework for penalty notices. These changes take effect from 19 August 2024. At Cranbrook Primary School, we adhere to the Redbridge Attendance Strategy and Code of Conduct.

Please be aware of the following key points:



Fixed Penalty Notices can be issued when a student has:  
1.5 Consecutive days of term time leave  
2.10 sessions (5 days) of unauthorised absence in a 10 week period

### First Offence:

The first time a Penalty notice is issued for Term Time Leave of Irregular attendance the amount will be

- £160 per parent, per child, paid within 28 days
- Reduced to £80 per parent, per child if paid within 21 days.

### Second Offence (Within 3 years):

- The second time a penalty notice is issued for Term Time Leave of Irregular Attendance the amount will be £160 per parent, per child paid within 28 days.

### Third Offence and Any Further Offences (within 3 years):

The third time an offence is committed for Term Time or Irregular Attendance a Penalty Notice will not be issued, and the case will be presented to the Magistrates' Court. Fines can be up to £2,500 per parent, per child.

Full details of the changes are available on the Government's webpage:

<https://www.gov.uk/government/publications/working-together-to-improve-school-attendance>